

Michigan Community College Registrars
September 24, 2010
Montcalm Community College MTEC

Attending: Beverly Andrews, Rose Klee, Colleen Wright, Julie Burns, Denise Edwards, Tammy Headworth, Chris Engle, Lisa Gonzales, Carol Taberski, Maurice McCall, Carrie Bearss, Adrian Phillips, Howard Shanken

News/general discussion:

Colleen Wright talked about changes at Kellogg. Denise Newman is leaving going to Montcalm. Kay is no longer registrar, and has asked to be removed from the listserv. Colleen is now the registrar.

NMC has a new Dean, Chris Webber, – formerly a Registrar at Cornerstone. They are no longer looking at awarding degrees without students applying for them.

Jackson has a new Dean, Michelle Shields, from Baker.

Glen Oaks is looking for a new Dean as their Dean retired.

St. Clair just signed up for trio grant – Wayne, Mott, Lake Michigan, Jackson & Glen Oaks also are doing this.

Glen Oaks, St. Clair & Montcalm all are Achieve the Dream. Lake Michigan, Wayne, Henry Ford, Jackson have all been ATD schools for 3 years. ATD focus is on what you are doing right...highlighted the great things, and then a few of the really 'bad' things. Orientation & student success has been a concern for some schools.

College Success class - Lake Michigan requires is developmental and Jackson is looking at a required course. Montcalm's is not developmental (piloting this fall). Jackson requires if they have a developmental class.

Developmental classes cannot be counted toward degree (per latest ruling by the Higher Learning Commission) but can be counted on financial aid.

Northwestern requires all new students to take English & Math their first semester. The students can drop, but advisors will tell them they need to take 2nd semester. They require students to see advisors first and second semester.

Jackson – Rose would like to have every class to have a comprehensive exam. They charge 50% of tuition rate for credit by exam (no grade) – Rose keeps the exams! These classes do not transfer – if they want to transfer then they need to take the class and get a grade!

Agenda items:

1. P20 – Jackson, in a last-minute change of plans, is not routing through Docufide repository. They are directly dumping to CEPI. Jackson has been a beta site for CEPI. Their IR person informed them that they are not participating in Docufide for the repository service. They are sending their data securely directly to CEPI.

Repository is the data dump into Docufide. Much discussion on Docufide and CEPI. Howard is going to call Tom Howell and send out an email to us next week.

Everyone is signing up to receive and a few are agreeing to send.

Discussed wording to use on the contract from CEPI. Agreed writing on the contract to make it clear as to what we are or are not agreeing to. Suggested statement to write: Void prior agreement. Participating in the secure transcript service agreement for receiving, but not sending transcripts via Docufide. Not participating in repository service agreement. *Not sending to Docufide is an option that the IT director at JCC seems to think is viable. We would dump data to CEPI rather than Docufide. Howard Shanken will follow up on this through his contacts in Lansing and let us know if this is so. He seems to think that it's a matter of miscommunication. ***(Update from Howard via e-mail dated 9/28/10: "I just received a communication about the sending of data to the repository from CEPI reconfirming: The vehicle that will be used at least for now to collect that file is through Docufide.)***

UIC will happen after contracts are signed – probably by November.

Howard said that we had to participate but don't have to send transcripts, just receive. Lake Michigan, Delta, Kirtland, Mid Michigan, Schoolcraft, West Shore are participating in sending. Grand Rapids is not sending transcripts through Docufide but will receive. They will use Script Safe out of Ohio (Howard likes) for sending transcripts.

P-20:

- The data elements under consideration are the same 160 items previous presented
- The current emphasis (Phase One) is concentrating on meeting reporting requirements to the feds
- Phases Two and Three may address some of our internal reporting issues
- It has been decided that the data must reside in a relational database
- The tentative timeline for completing Phase One is
 - June 2010 – Repository Contract from Docufide
 - July – December 2010 – Develop shared data extraction scripts between schools
 - Late November 2010 to January 2011 – Resolve student UIC for uploads
 - First quarter 2011 – Resolve student UIC for downloads
 - March 2011 – First data extractions to CEPI/Docufide for LDS
 - September 2011 – CEPI demonstration of a functioning P-20 LDS to the feds

2. Lake Michigan is participating in the SuperApps.
3. Additional credits for additional degrees. Colleges have differing number of credits required for extra degree. Discussed students that apply for many certificates and degrees. Some colleges only allow one degree to be earned per semester. Should conferred date be when they earned the degree, not when they applied? Group is divided when that date should be - when earned or when applied for.
4. Many colleges are changing to using e-mail instead of snail mail for communication with students.
5. Pre-req issues – Who can do overrides and sign forms? Most answered advisors, counselors or faculty.
6. Open Entry/Open Exit – discussed how long students have to complete class – next semester or entire year.
7. Attendance – There is no law that says you must attend classes, financial aid requires 60% attendance.
8. Bachelor's degree for Community Colleges – Glen Oaks is applying for
9. Rose looking for good examples of release of information forms. Please send it to her if you have one you think is good.
10. Reiterated that when someone surveys the group, you need to put out a compilation of the results on MACRAO site. Under Member Services - Reports & Surveys - Donated Reports & Surveys.