

MCCR – June 25 & 26, 2009  
Northwestern Michigan College

Present: Troy Boquette, Denise Edwards, Chris Engle, Tammy Grossbauer, Tammy Headworth, Ron Hughes, Kay Keck, Rose Klee, Pete Lacey, Maurice McCall, Scott Mertes, Vicki Oddo, Sherry Segal, Howard Shanken, Carol Taberski, Colleen Wright, Duff Zube.

1. Baker transcribing – Baker will show articulated credits as classes taken at their institution, not necessarily as transferred in courses. Discussion led to classes taken at high schools with high school instructors for college credit. A number of institutions are doing this. LCC allows students to take dual enrollment courses at high school although they are not on the transcript until completed. Lake Michigan allows Direct Credit.
2. Attending orientation – Most institutions state all new, degree seeking students go to orientation but not transfer students if they have transferred in 15 or more credits. LCC had a one-credit first-year experience for new students but it is not required. SC4 has an optional College Survival along with their online orientation. GRCC offers an elective two-credit course. West Shore adds on one-credit to English Composition as an orientation portion. JCC has a First Year Student course they are considering be required as in the past. Howard will email his online clips used at GRCC orientation. <http://www.youtube.com/watch?v=Zh6iAe6AaxY> for his FERPA video.
3. Yellow Ribbon Program – Discussion about how to counsel veterans as to selecting Chapter 30 or 33. Leave it up to the student to decide so they get the best benefit. VA goes through the registrars office at Macomb, SC4, Delta, NMC. Through counseling at JCC. All veterans must take at least one face-to-face class.
4. HEOA Consumer Disclosure – Must provide students with disclaimers/disclosures about code-of-conduct, drug sanctions, etc. Check Macomb's web site at <http://www.macomb.edu/About+Macomb/College+Policies/Policies/College+Rules+and+Regulations.htm> for example or go to [www.ed.gov/HEOA](http://www.ed.gov/HEOA)
5. National Student Clearinghouse changes – Datatel schools are not able to include the link within their web site any longer. JCC and Macomb send in verifications directly to the Clearinghouse in batches for enrollment verify. Students can do own verifications for insurance online.
6. Transcribing Academic Learning Service credit – Academic Service credit is required by some transfer institutions for some programs. GRCC includes a text statement on transcripts. Some put in a statement by the class where the service learning is required. KCC has a course designation specified for this purpose.
7. MCCVLC – Most institutions are no longer adding equivalents into MCCVLC now that there is the Michigan Transfer Network site.
8. Regional Accreditations – From whom do you accept transfer credits? ACE, American Council on Education, standards are accepted by many. Macomb and GRCC have statements in their

catalog explaining. This led to a discussion about how we find out how new courses will be accepted at transfer institutions as it's hard to get four-year institutions to let you know before the student goes there. The students need to pursue how their courses will transfer, if possible. Some four-year institutions do not accept credits as easily as in the past. It was suggested the MACRAO Articulation Committee pursue this further.

9. Governor's Education Summit - Talk about the Michigan Portal, an electronic exchange of data. Hopefully the government will use the Michigan Transfer Network within the portal. The portal will be started for all new students and follow them through post secondary school. We will all be required to participate. The State is selecting a company to coordinate and may pay for it with stimulus money. More information coming out next month. An assistant to the governor will be attending the MACRAO fall conference.
10. Automated degree audits – used by many but not trusted without some backup, manual work. Some institutions are going to outside vendors as a backup. Degree Works was mentioned and has been purchased by a few.
11. ACT score reports – ACT scores are being used by some schools in place of placement testing when a high enough score is achieved; Bay, Mid Michigan, NMC for a few.
12. Graduating students monthly – Delta allows students to graduate each month. Makes the load balance better. Some institutions will back-date a degree if a student didn't ask until after the fact.
13. VISA type for registration for international students – Must be a U.S. citizen to be considered a permanent resident, doesn't matter if they own property or not.
14. Electronic Transcript Exchange – see #9. Docufide is being used by institutions country-wide with good tracking. Even with the state paying, we will all be required to set it up to fit our systems. P-20 will track students from pre-school through 20 years. Institutions that charge for transcripts may not be able to do so when this is in place. More discussion about transfer classes. Some four-year programs are so restrictive students can only take one semester of classes at a community college to make sure all classes will transfer. Do what is best for the student. At this time funding is not tied to completion rates. Hard to do when students come to community colleges for so many different reasons, not necessarily to graduate.
15. Required classes for MACRAO agreement – More than half the schools in attendance count intermediate algebra for MACRAO. MSU won't accept intermediate algebra but also won't accept MACRAO. WSU requires students take proficiency test when transferring in.
16. Articulation agreements – what is the difference between an articulation agreement and placement guides. More a marketing device.
17. Address updates over the phone – Clean Addresses is a software program used to help clean up addresses students enter themselves. Most institutions want a signature to do any changes. A comparison was made to the banking industry which will not make changes without a signature,

usually require a pin also. Need a record why something was changed. Some institutions will not do a pin change over the phone but will mail it to the students.

18. Waivers showing on transcript – Only two in attendance put waivers on the transcript any longer. Other institutions don't need to know our internal processes.
19. Three-repeat rule – Need to have the repeat rule included in your system, not just a policy. Auditors will require it. Some courses may be repeated more, such as PE, but you need to state which ones in your catalog.
20. How long may students drop classes – Macomb, Mott, Mid-Michigan allow students to still drop until just before finals. Macomb is changing to 75 percent of class time. NMC will be changing to 75 percent for fall.
21. How do you remind students payment is due – Delta will call students. Many use email, regular mail, and by phone.
22. Law Conference - the Law Conference planned for the fall is being postponed.
23. Changing course designations – West Shore is changing all catalog numbers. Macomb did in 2003.
24. Third-Party Call Centers – Kellogg is considering using Net Service
25. Computer Training – with all the adults out of work and returning to school, many do not know the basics of computers, as basic is turning the computer on and getting started. Schools should have an assessment to learn student's skills. There are some free assessments available.
26. Imaging – the MACRAO web site lists vendors for outsourcing imaging. Useful for historic documents, then can keep up with current documents.
27. MACRAO stamp – Many institutions apply the MACRAO stamp without students asking.