
Community College Registrars

June 16, 2000
Minutes

Present: Christine Beacco, Cameron Brunet-Koch, Rich Howard, Maurice McCall, Sally Morais, Sherrine Matusik, Howard Shanken, Carol Taberski, Pat Taylor, Marilyn Thompsen, Bettye Wilson, and Duff Zube

The Community College Registrars group met Friday, June 16, at Northwestern Michigan College to address issues of common concern. Many topics were discussed and information shared.

Pre-requisite checking as it relates to the MCCVLC turned into talk about pre-req checking in general. Pre-req checking at one school may cause students to go elsewhere to avoid the frustrations. Pre-req checking through the VLC causes additional time delays for students and staff.

Catalogs, programs, and courses as they relate to time requirements and graduation were compared. Average practices were to have a student graduate under the catalog of record when they enrolled as long as they are a continuous student. For on-line catalogs, students would follow the catalog in place when they enrolled, whatever the actual date of enrollment. Mid Michigan is out-sourcing printing of their catalogs and saving money. It is suggested catalogs could be brought to our next meeting for sharing of best practices. Most schools agree there is no time limit on transfer courses although some programs may have time limit on transferability of courses. Discontinued program planners need to consider how students may complete requirements. Delta issues degrees each month.

Best practices for voter registration materials disbursement was shared. Federal guidelines as they relate to missing students (Bryan's Law) and Megan's law were reviewed.

Probation and suspension practices were discussed and compared.

North Central reported a success rate of 75 percent of registrations now take place over the web. Lansing uses smart cards which work like a combination debit card and student ID card. Delta is soon to have grades over touch-tone and hopes to eliminate grade reports through the mail in one year.

Technology centers and practices were compared. Grand Rapids is breaking down classes into one-credit units. Mott is charging additional fees for access through their technology center. Open entry, open exit practices will be discussed at the next meeting. Northwestern Michigan College issued refunds for Open classes based on percentages.

Next meeting will be September 29, 10:30 a.m., Delta College, with a tour of the Planetarium scheduled.