



# MACRAO

Michigan Association of Collegiate Registrars and Admissions Officers

## Professional Development Travel Grant

MACRAO is excited to offer the 4<sup>th</sup> Annual Professional Development Travel Grant. This grant was established as a means of returning assets to the membership and to support travel to the MACRAO Annual Conference in November.

Two grants will be awarded to active members for expenses incurred during participation of the conference.

Special consideration is given to applicants who are first-time attendees or members of institutions whose funds are especially limited.

**The application deadline is Friday, September 14, 2007.**

Applicants are asked to submit:

- The application information form (below).
- A written proposal describing the reasons for applying for a travel grant. (Why you should receive it.)
- An estimated budget for attendance, and the amount of costs the applicant's institution is able to fund.
- A letter of support from the applicant's supervisor/manager.

Please send your application form or questions to:

Debbie Harju  
University of Michigan  
1210 LS&A Building  
500 S. State Street  
Ann Arbor, MI 48109-1382  
dlharju@umich.edu

### **Applicant Information:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

**The Professional Development Grants are worth a maximum of \$250 each.**

Grant funds are issued at the completion of travel with appropriate documentation of expenses.