

MACRAO Executive Committee Meeting
September 14, 2001
Lansing, Michigan

PRESENT: Holly Diamond, Pam Liberacki, Tory Parsons, Dorene Root, Vickie Scavone, Dick Stevens, Carol Taberski

ABSENT: Karen Klumpp, Mark Ulseth

CALL TO ORDER Dick Stevens called the meeting to order at 10:20 a.m.

MINUTES Tory Parsons moved and Carol Taberski seconded a motion to approve the minutes of the July 9, 2001 joint meeting with correction. Motion carried.

REPORTS

President. The EEO Committee has sent forward a proposal to amend Article IV, Section 2 regarding the membership of the Nomination Committee. Tory Parsons moved and Carol Taberski seconded a motion to table the proposal until the Executive Committee has an opportunity for discussion with the committee. The Executive Committee would like to review the merits of the proposal and discuss alternative suggestions, which might include a general statement of support for diversity in the MACRAO constitution. Dick Stevens will call Cynthia Merritt immediately to have discussion.

Treasurer. Carol Taberski reported that the current balance is \$27,207.36. Fifty-six of 96 schools have paid their dues. Carol also reported that the College Mall poster was mailed along with the College Day/Night poster to all high schools, community colleges, and 4-year institutions. Pam Liberacki moved and Tory Parsons seconded a motion to approve the Treasurer's Report. Motion carried.

Directory Editor. Vickie Scavone reported that the directory is being mailed. Five institutions have requested membership consideration. This item will be on the October agenda. Because of problems with the web site, the directory is not yet available online.

Vickie presented the proposed charge to an ad hoc Committee on Membership and Dues. Carol Taberski moved, and Holly Diamond seconded the motion to accept the charge as proposed. Motion carried.

Webmaster. No report.

Newsletter Editor. This position is currently vacant. We will begin the search for a new editor. Holly Diamond will put an ad in the conference newsletter.

Historian. Still looking for the names of retirees other than those being considered for honorary membership.

Past-President. No report.

Tory Parsons presented a list of committee members for 2002. Members are still needed for Professional Development.

There will be a working committee breakfast at Shanty Creek for current and incoming chairs and co-chairs to prepare the chairs for the December meeting. The Leadership

Handbook has been updated and a disk created for each chair. Tory Parsons sent a letter to chairs, co-chairs, and new committee members welcoming them and informing them of the December 7, 2001 meeting.

President-Elect. Conference programs have been mailed. Information and registration will be available on the web. The LAC will make a final site visit to Shanty Creek on October 25 and 26 to ensure that all is in place. Mike Allen, AACRAO representative, will also present a session. Chuck Cote will be the keynote speaker and will focus on change and mastering things in your life. The conference theme is "Leading the Way to an Exciting Tomorrow. MACRAO and You." There are two scheduled sessions on Friday and the conference will end at 11:15 a.m. A special conference edition of the newsletter will be sent out soon. There will be a special, free, IPEDS workshop provided by AACRAO on Wednesday. Holly reviewed a tentative business meeting agenda. Some modifications were suggested.

Suggested executive committee meetings dates for the upcoming year were presented. They are: December 7, 2001 at Walsh College-Nov, with Committee Chairs/Co-Chairs; January 18, 2002; February 22, 2002 (with Committee Chairs/Co-Chairs); March 29, 2002, April 26, 2002; May 31, 2002; June 28, 2002; August 23, 2002. Locations for meetings are still to be determined.

We are still waiting for additional information from the EEO Committee in relation to their proposed budget for the upcoming year, specifically items B and D, so that the Executive Committee can take action on the budget. Dick Stevens will follow up with the committee.

MEETING The next Executive Committee meeting is scheduled for October 22, 2001 at the MASSP office in Lansing.

ADJOURNMENT The meeting was adjourned by Dick Stevens at 3:15 p.m.

Respectfully submitted,

Pam Liberacki

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Question? Comments! contact: [MACRAO](#)
Last Revision: Wednesday, December 17, 2003