

MACRAO Executive Committee Meeting
April 10, 2001
Walsh College
Novi, Michigan

PRESENT: Executive Committee: Holly Diamond, Pam Liberacki, Tory Parsons, Dorene Root, Vickie Scavone, Dick Stevens, Carol Taberski

ABSENT: Sue Beerbower, Karen Klumpp, Mark Ulseth

CALL TO ORDER Dick Stevens called the meeting to order at 10:20 a.m.

MINUTES Tory Parsons moved and Carol Taberski seconded a motion to approve the minutes of the March 1, 2001 joint meeting of the Executive Committee and MACRAO Committee Chairs without correction. Motion carried.

REPORTS

Treasurer: Carol Taberski reported that the current balance is \$35,835.74. Pam Liberacki moved and Tory Parsons seconded a motion to approve the Treasurer's Report. Motion carried

Directory Editor. Vickie Scavone reported that the directory is ready to go to print. There are still outstanding questions about how to categorize certain institutions, e.g., Davenport University.
MACRAO used to college dues for seven institutions. With the new configuration, there are only three (Central, Eastern and Western region).
AACRAO has listed the Davenport regions only. Vickie Scavone also contacted Kendall. They are called the Kendall College of Art and Design of Ferris State University. They want to maintain their own identity and have submitted directory information. Vickie will contact Kendall and offer the opportunity for inclusion in the directory if they pay separate dues. Dick Stevens suggested that for this year's directory, all institutions that have paid dues for the current year and have submitted information be published as submitted. Directory information has been sent to Mark Ulseth for inclusion on the web site.

Several issues, including membership, dues, and voting rights need to be reviewed because of all the institutional changes that are occurring. The governance of the institution might also be a point of consideration. After discussion, it was agreed that an ad hoc committee should be created to review membership and related issues with the goal of presenting recommendations for vote at the 2002 annual business meeting. Vickie Scavone and Carol Taberski will develop a proposed charge and present it to the Executive Committee at the May meeting.

Webmaster. No report.

Newsletter Editor. Dick Stevens will contact Sue Beerbower about the status of the newsletter.

Historian: Dorene Root reported that no committee has sent published information for inclusion in the files. Tory Parsons will follow up with the committee chairs. Please submit names of honorary member nominees.

Past-President: The Nominating Committee will be meeting soon. They are seeking names for Vice President, Secretary, and Members-at-Large.

Vice President: No report.

President-Elect: Holly Diamond reports great progress in planning for the fall meeting. The theme has not yet been determined. A proposal has been made to the Gallup organization, and if the proposal were accepted, Thursday morning would be an all-inclusive session. The LAC would then cut back the number of sessions being offered. Work continues to identify a potential keynote speaker if the alternative plan does not develop. Shanty Creek has provided cost information. A communication plan will be put into place once details are finalized. Pam Liberacki asked about having all MACRAO members email addresses added to MACRAO-L to facilitate communication. Vickie Scavone will talk to Jenny Gilroy at Oakland University about system capability.

Pam Liberacki moved and Tory Parsons seconded a motion to add all member names to the MACRAO-L. Motion carried. If done, there will be an initial welcome email from the president.

Holly reported that she has not received any new budget requests. There is no budget for the following committees: Articulation, Professional Development, and Data and Technology. Tory Parsons will follow up with the outstanding committees.

Discussion followed about the budget process. The Executive Committee reviews and approves budgets. The President then notifies committee chairs. The Treasurer monitors budget activity.

Carol Taberski moved and Holly Diamond seconded a motion to approve the committee budgets as follows: Graduate and Professional Studies, Registrar Practices, College Day/Night as submitted. EEO and Secondary School Relations with requested modification. Motion carried.

There was extensive discussion about communication with the membership and committees and chairs. The Executive Committee will review the By-Laws and committee expectations and timeline information. There needs to be additional discussion at a future meeting.

MACRAO SCHOLARSHIP PROPOSAL

Tory Parsons brought the issue of a potential MACRAO scholarship to the Executive Committee. It was agreed that it is a good idea and could be modeled after other ACRAO's. Tory will check with others about how their scholarships function, as well as reviewing the scholarship information on the Ohio ACRAO web site. All agreed that institutional funding of a scholarship would be inappropriate. Vickie Scavone brought to our attention that if such a program is begun, it will be a long-term commitment. Holly Diamond moved and Carol Taberski seconded a motion to research the feasibility of a MACRAO scholarship. Motion carried. Tory Parsons will report at the summer meeting.

AACRAO Carol Taberski will represent MACRAO at the State and Regional Officers Workshop on Sunday, April 22, 2001 in Seattle.

MEETING The next Executive Committee meeting is scheduled for May 18, 2001 at Western Michigan University, Kalamazoo. The June meeting is tentatively scheduled for June 22, 2001 at Northwestern Michigan College in Traverse City.

ADJOURNMENT The meeting was adjourned by Dick Stevens at 2:40 p.m.

Respectfully submitted,

Pam Liberacki

wp/web 4-10-01 EC minutes new

Question? Comments! contact: [MACRAO](#)
Last Revision: Wednesday, December 17, 2003