



Michigan Association of Collegiate Registrars and Admissions Officers

2004 Annual Business Meeting

November 11, 2004
Dearborn, Michigan

CALL TO ORDER

Carol Taberski called the meeting to order at 12:20 p.m.

ANNOUNCEMENTS

Carol Taberski reminded people to pick up their voting cards. She also thanked the Local Arrangements Committee, committee chairs, individual committee members, and the Executive Committee.

Diane Praet made the following announcements:

- Please be sure to visit the vendors.
- Thank you to Information Village Inc. for sponsoring today's lunch.
- Be sure to check the registration table for door prizes.
- Please fill out the conference evaluations, including individual session evaluations.
- A coat rack is now available at the registration area.
- There will be an Articulation committee meeting today at 4:15 p.m.
- There will be more prizes given away tonight. Turn in the trivia games that are in your packet by 5 p.m. today.
- Everyone is invited to the Past President's Reception at 6:30 p.m.
- Thank you to the Local Arrangements Committee members.

SECRETARY'S REPORT

Tracey James-Heer presented the minutes from the 2003 business meeting held on November 6, 2003 in Shanty Creek, Michigan. A motion to accept the secretary's report was seconded and the motion carried.

TREASURER'S REPORT

Marc Payne presented the treasurer's report with a balance of \$43,240.56. A motion to accept the treasurer's report was seconded and the motion carried.

NEW BUSINESS - CONSTITUTION AMENDMENT

Vickie Scavone presented a proposal to amend the constitution. The MACRAO Executive Committee recommends that the membership approve the following change to the **MACRAO By-Laws, Article I, Fees.**

Add Section 6.

Fees are collected to cover expenses in support of the membership to accomplish the objectives and purposes of the organization.

The change is to identify the purpose of the organization in collecting yearly membership dues. A motion to accept the amendment was

seconded. Hearing no objections from the floor, a vote was taken. There was unanimous support.

**INVITATION TO
CONFERENCE 2005**

Sedgwick Harris invited everyone to attend the 2005 Annual Meeting to be held at the Lansing Radisson Hotel in Lansing, Michigan.

**RECOGNITION OF
COMMITTEE MEMBERS**

Sedgwick Harris recognized committee chairs and members thanking them for their work this past year. The 2003-04 Committee Chairs and members were presented with certificates of appreciation. Sedgwick announced that there are a few remaining committee vacancies.

**ELECTION OF
OFFICERS**

Karen Klumpp, Chair of the 2004 Nominating Committee, recognized the committee members: Holly Diamond, Dick Stevens, Susan Cushnier, Donna Franklin, and Pete Lacey.

Karen Klumpp placed Michele Thomas's name in nomination for Treasurer. Hearing no nominations from the floor, a vote was taken. There was unanimous support.

Karen Klumpp placed Paula Dykstra's name in nomination for Vice President. Hearing no nominations from the floor, a vote was taken. There was unanimous support.

Holly Diamond placed the following names in nomination as Members-at-Large for 2005: Noreen Naeyaert (Lawrence Tech), Stacey Stover (Schoolcraft), and Angela Wafer (EMU). Hearing no nominations from the floor, a vote was taken. There was unanimous support.

**RECOGNITION OF
OUTGOING EXECUTIVE
COMMITTEE MEMBERS**

Carol Taberski recognized Marc Payne as Treasurer and presented him with a plaque. Karen Klumpp was presented with a plaque and recognized as Past President.

**PROFESSIONAL DEV.
GRANT RECIPIENTS**

Diane Praet thanked the Professional Development committee for their work in selecting this year's Professional Development Grant Recipients. The two \$250 awards were presented to Dorothy Stewart (U of D Mercy) and Jeff Nardecchia (U of D Mercy).

**OUTGOING PRESIDENT'S
REMARKS**

Carol Taberski thanked the membership for the opportunity to serve the organization. She also encouraged members to get involved and join a committee. Carol then introduced Diane Praet as the new MACRAO President.

**NEW PRESIDENT'S
REMARKS**

Diane Praet recognized Carol Taberski as President and thanked her for all of her time, energy, and service to MACRAO. She helped pull MACRAO through a time of change.

EEO AWARDS

Theresa Carson, Chair of the Equal Education Opportunity Committee, presented the 2004 Award Winning Program Award to two institutions this year. The first went to Keettering University for their Academically Interested Minorities (AIM) Program. Rick Brown spoke briefly about

the program and expressed the university's thanks for the recognition. The second award went to Northwestern Michigan College for their Commitment Scholarship Program. Jim Bensley spoke briefly and expressed the university's thanks for the recognition.

ADJOURNMENT

The meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Tracey James-Heer
Secretary